



CITY OF GAHANNA
DEPARTMENT OF PARKS & RECREATION

2017 Hunters Ridge Pool & Gahanna Swimming Pool Shelter Rental Agreement

Gahanna Department of Parks & Recreation 200 S. Hamilton Rd, Gahanna OH 43230 (614) 342-4250 Fax: (614) 342-4351
Hunters Ridge Pool 341 Harrow Blvd (614) 342-4269 Gahanna Swimming Pool 148 Parkland Drive (614)342-4272

The application, rental fee, relevant permits and permit fees, and deposit(s) must be submitted to rent the facility. All forms and payment must be provided/completed by the same individual and is hereafter referred to as Renter.

You must complete set up and clean up of the shelter during your rental time.

Everyone entering facility must be included. Additional entries \$4 per person; maximum of 30 people total.

Do not include members in your count. Provide guest list to pool prior to any guest entry

RATES	Monday-Friday				Sat/Sun & Holidays			
	Rental time slots	Member	Resident	Standard	Rental time slots	Member	Resident	Standard
HRP Shelter Includes 25 gate entries	11a-2:30p or 3:30p-7p	\$75	\$90	\$110	11a-2:30p or 3:30p-7p	\$100	\$115	\$135
GSP -large Shelter Includes 25 gate entries	12-3:30p or 4:30-8p	\$100	\$125	\$145	12-3:30p or 4:30-8p	\$130	\$155	\$175
GSP-small shelter at front or back pool includes 12 gate entries	12-3:30p or 4:30-8p	\$50	\$65	\$80	12-3:30p or 4:30-8p	\$65	\$80	\$95

GSP

HRP

- Large shelter: Capacity of 60 people
Small Shelters @ front & back pools: Capacity of 16
- Picnic tables are provided
 - On site parking
 - Playground on site
 - Basketball court available for use

- Capacity of 30 people
- Picnic tables are provided
 - On site parking
 - Playground on site
 - Both basketball and tennis court available

Please complete the following information to rent a City of Gahanna Aquatics Facility:

Renters Name			Organization Name		
Renters Date of Birth			Date(s) Requested		
Organization Name			Weekday Rain Date Requested		
Address			Facility Requested	HRP Shelter	GSP Large Shelter
City, State, Zip				GSP Small Shelter Front	GSP Small Shelter Back*
Home			Rental Times	to	
Cell			Estimated Attendance		
E-mail			Type of Event		
Are you a member?	Yes	No	Day of event phone #		
Are you a resident?	Yes	No	*Back pool is 4 foot and deeper		

If for any reason the City closes the pool during your scheduled rental we will reschedule for the above rain date or refund your payment.

Customer cancelled rentals must follow the cancellation policy:

- More than 30 days from event: full refund less \$25 administration fee
- Between 14-29 days from event; 50% refund in form of household credit
- Less than 13 days from event: no refund

Rental Policies

The Department of Parks & Recreation reserves the right to deny use of City Parks and facilities to the groups who fail to comply with the rules and regulations set forth by the Department and the City of Gahanna. It is understood that the group/organization using the above park/facility will comply with the laws of the State of Ohio, the City of Gahanna, and all rules and regulations set forth by the Gahanna Department of Parks & Recreation; and

- Consumption and/or possession of beer and/or alcoholic beverages is prohibited in all City of Gahanna Parks. Alcohol brought to any park is a misdemeanor crime and will be reported to authorities and the group will immediately be ejected from the site;
- No person shall carry firearms or other weapons into the parks. Any weapon brought to the park is a misdemeanor crime and will be reported to authorities will immediately be ejected from the site;
- Facilities are non-smoking;
- Portable grills and any cooking devices are prohibited inside the shelter house. Portable propane grills are permitted in designated location; renter will make certain all cooking fires will be properly extinguished. Electric will not be provided for any cooking; At Gahanna Swimming pool, renters may use charcoal grill on site;
- No open flames (i.e. candles, grills) permitted in the sites;
- Decorations may be taped (with painters tape) to surfaces only-no tacks, staples, screws or nails anywhere in the shelter; No Confetti, Silly String, glitter and/or similar decorations;
- No water balloons;
- Pets are not permitted in pool area;
- Live entertainment, inflatable's, etc. must have prior approval by the Director of Parks & Recreation (the Dept. has location and documentation requirements for such activities) additional fees may apply
- Department representatives and/or local law enforcement have the right to enter the premises at any time.
- Renter is responsible for all persons in the group using the shelter and facility and assume liability for any consequences of group behavior, including but not limited to damage done to the pool and/or shelter or messes made;
- Renter assumes responsibility for cleaning up after party (see cleaning checklist). The facility must be cleaned, floors swept and mopped if necessary, counters and tables wiped clean and left in good order after use. If not properly cleaned within rental times, additional charges will apply;
- Will put litter associated with your event in containers provided. All trash not in proper receptacles by pool closing time, will be taken by renter to dumpsters;
- All user-owned equipment/supplies and decorations must be removed after event and cleaned up during set rental times;
- No admission, concession, retail or other sales permitted. That the Renter cannot sublet or assign use of these facilities without written consent of GDPR.
- Will park and drive only in designated areas;
- Will observe the rules and regulations established for conduct;
- Any groups that abuse a facility or violate rules and regulations will not be issued any future permits, and charges for damages/untidiness/inappropriate behavior will be assessed;
- No betting or gambling;
- The City of Gahanna is not responsible for lost and/or damaged property, accidents or injuries incurred while using City facilities.
- RENTER MUST BE ON PREMISES DURING THE ENTIRE EXTENT OF THE EVENT—NO EARLY ADMISSION OF GUESTS WITHOUT GUEST LIST ON HAND

Violation of any of the above will result in additional financial charges and/or ejection from the site and if warranted, will be reported to authorities.

Program/Rental/Activity and Photo Waiver: For and in consideration of the opportunity to participate in the above described Gahanna Department of Parks & Recreation Program/Facility Rental, I, for myself, my heirs, executors, and administrators, acquit, discharge and covenant to hold harmless the City of Gahanna, its successors, its officers, employees, servants, and agents of and from any and all actions, claims, causes of actions, claims demands, damages, costs, loss of services, expenses and compensations, on or account of or in any way growing out of any and all personal injury or property damage which may result to me as a result of participation in the aforementioned activity. I/We have read and agree to the registration and related department policies, including the right to use my or my child's photograph or image with or without my child's name, both single and in conjunction with other persons or objects for any and all purposes, including, but not limited to, private or public presentations, advertising, publicity and promotions relating thereto.

By signing below I state that I have read and understand the Rental Policies, Program/Rental/Activity and Photo Waiver. I have read the above conditions. I understand that any variances from these conditions will be the responsibility of the user as designated below.

Signature of Applicant: _____ Date: _____

Rental charges: \$ _____ Per time slot = \$ _____ Check # ___ Cash ___ Credit _____

Credit card #: _____ Exp. date: _____

Name as it appears on card: _____

I authorize the above charges to be placed on this credit card and understand that any additional charges as outlined above will be charged automatically to this card.

Signature of Cardholder (must be same as applicant): _____ Date: _____

INFORMATION TO ACCOMPANY YOUR RENTAL AT A GAHANNA AQUATICS FACILITY

CHECKLIST FOR CLEANUP AT AQUATICS FACILITIES—Renter's Copy

Please complete the following cleaning steps. Failure to do so will result in deductions in charges for cleaning, repair, replacement, or restoration. All cleaning supplies are available from the front office and site must be checked at end of rental time by City staff (prior to leaving facility).

- _____ Remove all streamers, tape, decorations, etc. from all tables, rafters, walls, lights, etc
- _____ Wipe down all tables, using cleaner if necessary
- _____ Put all tables back where originally placed
- _____ Remove from all food, supplies, etc. that you brought in
- _____ Sweep all floors. Mop/scrub if necessary
- _____ Place all trash in receptacles provided; if this is not enough space, request additional bags from office. If cleaning is not completed during opening hours, please empty all trash, line with new trash can liners, and take trash to dumpster in the parking lot area
- _____ If permitted to use a grill, ensure all waste (food, grease, etc) is removed from site and properly disposed
- _____ Check out with office staff

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The rental is for a specific facility, time and number of admissions. Any additional entries must be paid for at time of entry. If for any reason the City closes the pool during your scheduled rental we will reschedule for the above rain date or refund your payment.

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