

PUBLIC NOTICE

May 5, 2016

Request for Statement of Qualifications (RFQ)

The City of Gahanna, Ohio, wishes to receive Statements of Qualifications (SOQ) from Engineering Consultants that are prequalified by the Ohio Department of Transportation for Level 1/Level 2 Bridge Design, and Environmental Documentation and Permitting to assist the City with the **Big Walnut Trail Sections 4 and 8** projects. This project will require geotechnical testing/sampling, environmental document preparation and permitting, waterway permitting, easement/right-of-way appraisal and acquisition services, and floodplain/floodway development analysis and permitting to meet ODOT requirements.

At this time, the project scope for each project is expected to include all necessary testing, permitting, calculations, plan production and bid set development for the projects as follows:

Big Walnut Trail (BWT) Section 4:

This project will connect Big Walnut Trail Section 5 located along Old Ridenour Road east over the Big Walnut Creek, north along US 62/Johnstown Road and Cherry Bottom Road to Nob Hill Court/Drive ultimately connecting into the existing BWT Section 1 that will include the following:

- 215 L.F. prefabricated pedestrian bridge
- 70 L.F. prefabricated pedestrian bridge
- Box culvert construction
- All necessary bridge abutments, piers, and pier caps
- 6700 L.F. of multi-use trail
- Several hundred feet of waterway and stream restoration
- Low head dam removal

Big Walnut Trail (BWT) Section 8:

- Evaluate the current preliminary path alternatives that have been completed for this section, and develop a preferred concept that the City can use to scope for final design. See the attached exhibits for existing alternatives.

THE PURPOSE OF THE SOQ IS TO DETERMINE QUALIFICATIONS. KNOWLEDGE OF PROJECT SPECIFICS IS NOT REQUIRED FOR THIS PROCESS. A COMPLETE SCOPE OF SERVICES WILL BE NEGOTIATED AFTER SELECTION OF A QUALIFIED FIRM. ERGO, CONTACT WITH CITY

PERSONNEL FOR ADDITIONAL, DETAIL INFORMATION IS DISCOURAGED PRIOR TO SUBMITTAL.

Statements of Qualifications (**3 copies**) will be received at the:

**City Engineers Office
City of Gahanna
200 South Hamilton Road
Gahanna, Ohio 43230
Attn: Robert S. Priestas, PE**

until **4:00 p.m. on Thursday, May 26, 2016**. Submittals pursuant to this invitation will not be received after the hour and date stated above.

The City of Gahanna reserves the right to accept or reject any or all Statements of Qualifications received as a result of this request, to negotiate with any qualified source or to cancel this request in part or in its entirety at its sole discretion. All Requests of Qualifications submitted will become the property of the City of Gahanna.

1.0 PROCEDURE

The City of Gahanna intends to use a Quality Based Selection Process in accordance with the Ohio Revised Code, Sections 153.65 – 153.71

The procedure for procurement of consulting services shall be: **(May 5, 2016)**

1. Public notice requesting Statements of Qualifications (SOQ).
2. Submission of Statements of Qualifications (SOQ). Original and three copies to be submitted by **4:00 p.m. on May 26, 2016**.
3. Evaluation and review of SOQ.
4. Selection and notification of successful firm. Estimated date **June 23, 2016**.
5. Negotiation with selected firm.
6. Consultant authorized to proceed. Estimated date **September 1, 2016**.

2.0 CONTENT OF CONSULTANTS STATEMENT OF QUALIFICATIONS:

Statement of Qualifications should include but is not limited to the following:

1. Name of firm, address and telephone number.
2. Firms proof of ODOT prequalification pertaining to the project.
3. Names, qualifications, and experience of key personnel who are **to be assigned to the project**. Provide detailed information on these individuals so as to indicate their availability to the project. This information should include but not be limited to the following for each individual:

- a) Number and types of projects in which individuals are involved.
 - b) A graphical or tabular representation of hours available for key personnel.
 - c) Key personnel being defined as project engineers, design engineers, designers, and other professionals needed by the project.
4. Name of responsible firm member and project manager.
 5. Listing of all sub-consultants whose qualifications are being used to obtain qualifications in any of the areas identified.
 6. A statement of the firm's overall operating philosophy and organizational characteristics.
 7. The SOQ is to be limited to fifteen (15) single sided pages including resumes.

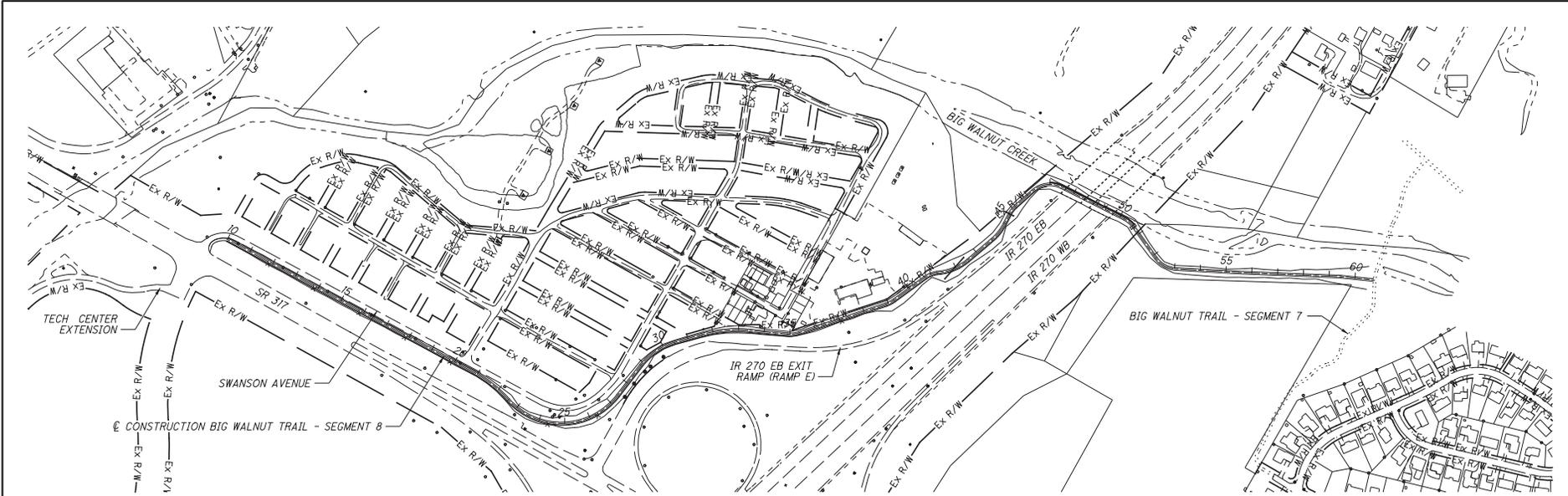
3.0 STATEMENT OF QUALIFICATION EVALUATION CRITERIA:

1. Competence of the offeror to perform the required service as indicated by:
 - a) Training and education of key personnel.
 - b) Experience of the key personnel who will be assigned to the work.
2. Ability of the offeror to perform the required service competently and expeditiously as indicated by offeror's:
 - a) Workload.
 - b) Availability of necessary personnel.
3. Past performance of the offeror as reflected by the evaluation of the City of Gahanna and other clients (to include name, location, and brief description of similar services provided) as indicated by:
 - a) Similar project experience.
 - b) Success in controlling and/or reducing project cost.
 - c) Success in meeting contract deadlines.
4. Location of the Firm.

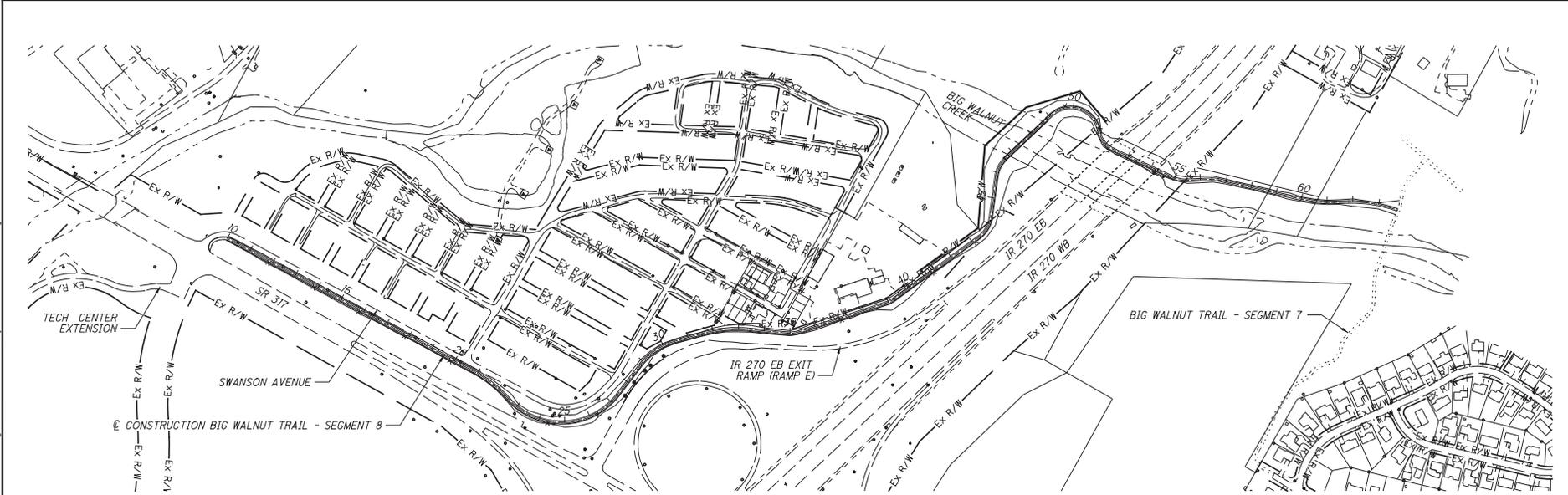
4.0 EVALUATION OF STATEMENT OF QUALIFICATION

An Evaluation Committee will evaluate all Statements of Qualifications submitted. The Committee will select and rank the most qualified firm using an evaluation form and criteria approved by the City. The consulting firm, partnership, association or corporation shall have civil engineering as its major discipline with other services available as needed. Qualifications of any sub-contractor(s) used to obtain qualifications in the various areas are to be included in the firm's SOQ. Should the Evaluation Committee require revisions or additional information, equal opportunity shall be provided to all offerors.

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ALTERNATIVE NO. 1



ALTERNATIVE NO. 2

