

File No. _____
Date Received: _____
Scheduled Public Hearing Date: _____

Fee: _____
Initials: _____
Check or Receipt No.: _____

**APPLICATION FOR VARIANCE
CITY OF GAHANNA PLANNING COMMISSION**

*Applicant's Name: _____
Address: _____
Company: _____ Phone: _____
Fax: _____

Status: _____ Landowner _____ Option Holder _____ Cont. Purchaser _____ Agent
Parcel ID# (s): _____
Address of subject property: _____
Property owner: _____ Phone: _____
Contact address: _____

Note: Planning Commission and/or City Staff may visit the property prior to the hearing.

Applicant's Signature _____

Date _____

For Administrative Use Only:

Code Sections to be varied: A) _____ B) _____ Current Zoning: _____
C) _____ D) _____

Short description of the governing code and the requested variance:

Submission Requirements

1. 10 copies of a Legal Description or plans of the property certified by registered surveyor **folded** (not rolled) to 8 1/2 X 11 inch size prior to submission.
2. A list of all contiguous property owners and their mailing addresses.
3. Statement of reason(s) for variance request. The statement should address the 3 conditions listed on page 2 of this application that must be met in order for Planning Commission to grant the variance.
4. Application Fee of \$150 for Single Family Residential, \$300 for all others.
5. Reduced drawing to an 8 1/2 x 11 inch size.

APPROVAL

In accordance with Section 1131 of the Codified Ordinances of Gahanna, Ohio, I hereby certify that this project, as stated above, has been approved by the City of Gahanna Planning Commission on _____. A copy of the minutes is hereby attached. The applicant shall comply with any conditions approved by the Planning Commission, and shall comply with all building, zoning, and landscaping regulations now in place.

Planning & Zoning Administrator _____

Date _____

*Note: All correspondence will be to applicant above unless otherwise stated.

Revised February 2009

1131.03 ADVERTISED PUBLIC HEARING

...the Planning Commission shall not grant a variance unless it finds that all of the following conditions apply to the case in question:

- (a) There are special circumstances or conditions applying to the land, building or use referred to in the application.
- (b) The granting of the variance is necessary for the preservation and enjoyment of substantial property rights.
- (c) The granting of the application will not materially affect adversely the health or safety of persons residing or working in the neighborhood of the proposed use and will not be materially detrimental to the public welfare or injurious to property or improvements in such neighborhood.

(ORD-104-97 Passed 5-20-97)